

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE SAINIK SCHOOLS SOCIETY (SSS)

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	
2	Address of the School:	
3	U-DISE code allotted to the School:	
4	Name and Address of the Trust/Society/Company (under Section-8) running the School:	
5	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	YES/NO
6	Proposed affiliation with SSS for:	Middle /Secondary/ Senior Secondary
7	Location of School	<ul style="list-style-type: none"> ● In the municipal limits of metropolitan city ● In the municipal limits of city having population more than 15 Lakhs ● In the hill area (as per the planning commission norms) ● In the municipal limits of capital city of a state ● In the municipal limits of class-x cities ● On an island ● In the municipal limits of a hill station ● In the municipal limits of city having population less than 15 Lakhs ● Outside the municipal limits of any town/city.

8	Is the School already affiliated to any board for Class-X or XII examinations?	YES/NO (If yes name of the Board) (Also mention whether the school is affiliated for class X or XII)
9	Standard/level/class up to which the school is running	From Class to Class
INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with SSS?	YES/NO
11	Number of NOC and date of issue:	
12	Has the school obtained Recognition Certificate from the State Government from class 1 to 8 th ?	YES/NO
13	Number of Recognition Certificate from class 1 to 8 th and date of issue:	
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES/NO
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/NO
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated: _____	
17	The land is in the possession of the School/Trust/Society/Company legally by way of:	AREA IN SQ.M.
18	Name of the Owner/Lessee of the land in respect of point-16 above:	
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM TO TOTAL YEARS
20	In any public road, canal or through-fare, HT line etc passing through the land in respect of point-16 above?	YES/NO (if yes the details)
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school	YES/NO
21(a)	If yes the date of last inspection:	
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO
22(a)	If yes the date of last inspection:	
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO
23(a)	If yes the date of last inspection:	

INFORMATION REGARDING THE STAFF

24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES/NO
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES/NO
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individual is not allowed)	YES/NO

Signature with Stamp
(of School Manager)

Signature with Stamp
(of School Principal)

PART-B

(This part is to be filled by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No..... Date of Issuance.....

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation? (Please ensure that the school fulfills land requirements also as per details given in Appendix-A along with point nos 1-26)	YES/NO
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to SSS?	Mention Level

Signature
Name and Stamp of Issuing D.E.O
(DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION
ADMINISTRATION AT DISTRICT LEVEL
NAME OF DISTRICT: _____